

# AGENDA

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**Meeting: Overview and Scrutiny Management Committee**

**Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN**

**Date: Tuesday 24 September 2019**

**Time: 10.30 am**

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Chuck Berry  
Cllr Christine Crisp  
Cllr Stewart Dobson  
Cllr Mary Douglas  
Cllr Howard Greenman  
Cllr Alan Hill (Vice-Chairman)  
Cllr Ruth Hopkinson  
Cllr Jon Hubbard

Cllr Gordon King  
Cllr Pip Ridout  
Cllr John Smale  
Cllr Tony Trotman  
Cllr John Walsh  
Cllr Stuart Wheeler  
Cllr Graham Wright (Chairman)

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## Substitutes:

Cllr Clare Cape  
Cllr Ernie Clark  
Cllr Anna Cuthbert  
Cllr Brian Dalton  
Cllr Christopher Devine

Cllr Gavin Grant  
Cllr George Jeans  
Cllr Jacqui Lay  
Cllr Ricky Rogers

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**County Hall, Trowbridge**  
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**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## PART I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 10*)

To approve and sign the minutes of the meeting held on 16 July 2019.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 17 September 2019 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 19 September 2019. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Executive Response to the Final Report of the Military and Civilian Integration Programme (MCIP) Task Group** *(Pages 11 - 12)*

7 **Final Report of the Public Consultations Task Group** *(Pages 13 - 20)*

To receive the Final Report of the Public Consultations Task Group.

8 **Interim Report of the Digital Strategy and Implementation Task Group** *(Pages 21 - 24)*

To receive an interim report from the Digital Strategy and Implementation Task Group, relating to its work from November 2018-September 2019.

9 **Management Committee Task Groups**

To receive updates on recent activity from task groups reporting to the Management Committee.

10 **Forward Work Programme** *(Pages 25 - 44)*

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

11 **Date of Next Meeting**

To confirm the date of the next meeting as 3 December 2019.

12 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

## **PART II**

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.